

SGO Winter Meeting Abstract Submission Guidelines

Call for Abstracts is open from September 1 – October 5, 2026, at 11:59 pm CST

Submission Types

- **Abstract:** Innovative science covering a range of topics that are relevant to gynecologic oncology

Submission Eligibility

- An abstract may not be submitted for consideration to both Annual and Winter Meeting— only one.
- Submission of an abstract constitutes a commitment by the author to register for and attend the Winter Meeting to present, if accepted. Confirmed Presenting Authors must be registered by Dec. 18, 2026.
- **Submitting authors must:**
 1. be a current student, resident, or fellow.
 2. have substantially contributed to the work.
 3. disclose if the *abstract* has been previously presented at a national or international meeting. If so, it is not eligible for submission (prior presentation at regional meetings is allowed).
 4. disclose if any *data* in this abstract has been previously presented or published (ex: abstract submitted is an update on previously presented research).
 - If part of the work was previously published, the author must declare that the work being submitted contains substantial updates than what was previously presented. This does not make the abstract ineligible for submission.
 5. include the **NCT#** for reports on clinical trials, if applicable.
 6. identify the **Presenting Author**, who completes the disclosure form before the submission deadline and agrees to attend the Winter Meeting and present the abstract, if accepted.
- SGO does not cover registration fees, travel, or related expenses.
- Submission does not require fees, sponsorship, or SGO membership.
- SGO may decline or withdraw abstracts at its discretion.
- Submissions must present new, unpublished, and previously unrepresented science for the SGO 2027 Winter Meeting (January 21–23, 2027). Previously presented or ongoing work may be considered only if it includes significant new findings and is approved by the SGO Winter Meeting Chairs.

Submission Formatting Requirements

- SGO reserves the right to use an editor to check for errors and make minor updates.
- Each abstract submission must clearly identify the following:
 - **Title:** Describe the nature of the content but does not include author or affiliation identifying terms. Use sentence case and capitalize the first word only.
 - a. **Title Example:** *Combination of BVAC-C and durvalumab in recurrent or metastatic cervical cancer: A phase II study*
 - **Objectives:** An introductory sentence indicating the purpose of the study
 - **Methods:** A brief description of pertinent experimental procedures, including statistics
 - **Results:** A summary of the new, unpublished data
 - **Conclusions:** A statement of the conclusions

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Submission Formatting Requirements Continued

- **Character Limit:** 3,000 characters, including spaces, does not include abstract title, author string, nor a single allotted table or graph.
- **Institution Names and Location:** Abstract text must be anonymous for grading purposes. **DO NOT** reference institution names or locations in the body of your abstract.
- **No Use of Brand Names and Trade Names in Submissions:** Brand names of pharmaceuticals and trade names of medical devices cannot be used in the title or body of the abstract.
- **Table/Graph:** Each abstract submission is limited to one (1) table or graph. **DO NOT** enter charts, graphs, bullet points, indentations, or references in the abstract text.
- **Language Format and Grammar:** Text must be in English. Review your abstract for grammar and spelling errors prior to submitting.
- **Artificial Intelligence (AI):** SGO permits the limited use of artificial intelligence (AI) tools in the preparation of abstracts. Authors are expected to prepare the original scientific content and draft the abstract themselves. AI tools may be used to assist with language refinement, grammar, syntax, or organizational clarity.

Review Scoring Criteria

- Submissions are peer-reviewed for scientific merit, quality, and innovation.

Presenting Author Requirements

- **Submission Categories:** Submissions may be entered as Presenting Author or Co-Author; only one Presenting Author may be listed.
- **Multiple Abstracts:** A presenting author may submit multiple abstracts; presentations cannot overlap unless another author is reassigned as the presenting author.
- Use consistent contact information across submissions.
- Duplicate submissions of the same abstract are not allowed.
- **Authorship:** Maximum of 25 authors per abstract; contact education@sgo.org if exceeded.
- **Authors must include full names, credentials (MD, PhD, etc.), and location (city/state/country).**
- **Responsibilities:** Submitters must add all authors in the platform, arrange the author order for final publication, and either send the author information/disclosure form to each co-author or complete it on their behalf.

Steps for Submission

- Complete all required fields and author information and submit before the deadline. Confirmation emails will be sent upon successful submission.
- Edits are permitted only until the submission deadline.
- Contact SGO Education Department at education@sgo.org for questions.

Acceptance Notifications

- Acceptance survey notices will be sent in **November 2026** (unless otherwise stated), and **presenting authors must complete the survey to confirm participation and present.**
- Presenters will receive Speaker Portal access for uploads and required forms.